



TERMS AND CONDITIONS

Standard Terms and Conditions for 'I+M Productions' videography services. Subject to change without notice.

1. A firm agreement exists between **I+M Productions** and client only after this Terms and Conditions has been properly executed and all fees paid.
2. All copyright to the video footage remains property of **I+M Productions** and may not be sold or rented without permission. **I+M Productions** reserves all rights to use any video or photos taken for promotional material or competition entry. Any prize won with such footage remains solely the property of **I+M Productions**.
3. **I+M Productions** liability is limited to the cost of the service provided by **I+M Productions** ("the service").
4. **I+M Productions** is not responsible for any other costs associated with the event being covered by "the service", irrelevant or the results of "the service" being provided. If "the service" provided is not up to a standard expected for "the service" cost, the cost of "the service" will be refunded in full. **I+M Productions** liability is limited to refund of money paid for video production. In the unlikely event that a problem arises whether due to lateness, no show, accident, neglect, human error, loss of materials, acts of God, equipment or other failures and **I+M Productions** is unable to provide any videotape, all payments made will be refunded. Refunds are not available once the video footage or digital images (DVD) have been accepted by the client. If a refund is requested no products of "the service" will be provided. **I+M Productions** is not responsible for loss of video or audio quality due to restrictions at event locations. Due to the nature of live events, **I+M Productions** cannot guarantee content or quality of the video production. **I+M Productions** is not liable for any cost beyond the cost of "the service" due to equipment failure, damage or theft.
5. Any employee or contractor working for **I+M Productions** providing "the service" may stop providing "the service", pack up all equipment and leave "the service" if they believe their health or safety is or will be at risk in the course of providing their services, or their equipment is or will become at risk of damage or theft due to negligence or malicious action from any person at "the service", in the course of providing "the service". No refunds will be provided should this occur.
6. **I+M Productions** is the priority videographer and will have first choice of video camera locations.
7. If a request for a refund is made before or after "the service" is provided, no product will be provided.
8. All services require **\$300.-** of deposit within 10 working days of booking. The balance of the package should be paid at least 10 days before the wedding but no later than in the morning of the event (**cash only, prior to formal service**) or the booking will be automatically cancelled and deposit forfeited.
9. If "the service" is cancelled within 4 months of the event the deposit is forfeited unless another job of equal value is secured for the day of "the service".
10. Music can be provided in either CD or Mp3 format.
11. Our employee or contractors are not obliged to stay after 12.00am without prior arrangements. Additional time is charged at \$45 (including GST) per half hour, in half hour blocks.
12. **I+M Productions** is granted full production and editorial control by client regarding all aspects of the production and post-production services for this event. If something occurred at the wedding that the client does not want to appear on the videotape, client must instruct **I+M Productions** in writing before editing begins. If client wants additional editing done after video has been edited, client will be charged for re-editing at the rate of \$50.00 per hour. **I+M Productions** reserves the exclusive right to edit all videotape.

FULL NAME (PRINT): _____

DATE: ____ / ____ / _____

SIGNATURES: _____